

To: Members of the Oxfordshire Health & Wellbeing Board

Notice of a Meeting of the Oxfordshire Health & Wellbeing Board

Thursday, 25 July 2013 at 2.00 pm



Peter G. Clark
County Solicitor

July 2013

Contact Officer: **Julie Dean, Tel: (01865) 815322**
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Membership

Chairman – Councillor Ian Hudspeth
Vice Chairman - Dr Stephen Richards

Board Members:

Councillor Mark Booty (West Oxfordshire District Council)	Chairman of the Health Improvement Partnership Board
Councillor Mrs Judith Heathcoat (Oxfordshire County Council)	Chairman of the Adult Health & Social Care Partnership Board
Councillor Hilary Hibbert-Biles	County Council Cabinet Member for Public Health & Voluntary services
John Jackson	Director for Social & Community Services
Dr Mary Keenan	Chairman of the Children & Young People's Partnership Board
Jim Leivers	Director for Children, Education & Families
Dr Joe McManners	Vice Chairman of the Adult Health & Social Care Partnership Board
Dr Jonathan McWilliam	Director of Public Health
Matthew Tait	Area Director, Thames Valley NHS Commissioning Board
Councillor Melinda Tilley (Oxfordshire County Council)	Vice Chairman of the Children & Young People's Partnership Board
Councillor Ed Turner (Oxford City Council)	Vice Chairman of the Health Improvement Partnership Board
Rosalind Pearce	Director of Healthwatch Oxfordshire

Notes:

- **Date of next meeting: 21 November 2013**

County Hall, New Road, Oxford, OX1 1ND

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Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Rachel Dunn on (01865) 815279 or rachel.dunn@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. **Welcome by Chairman, Councillor Ian Hudspeth**
2. **Apologies for Absence and Temporary Appointments**
3. **Declarations of Interest - see guidance note opposite**
4. **Petitions and Public Address**
5. **Note of Decisions of Last Meeting**

To approve the Note of Decisions of the meeting held on 14 March 2013 (HBW5) and to receive information arising from them.

6. **Terms of Reference**

2:05
10 minutes

Person(s) responsible: Members of the Health & Wellbeing Board
Person giving report: Peter Clark, Monitoring Officer & Head of Law & Culture

On the 2 April 2013, the County Council formally established a Health and Wellbeing Board for Oxfordshire under the Health and Social Care Act 2012. In so doing, the Council formally adopted terms of reference for the Board and confirmed the membership of it. One of the Board's roles is to agree the terms of reference of any bodies set up by it. Under its shadow status prior to April 2013, the Board had established the following partnership boards:

Children and Young People's Partnership Board
Adult Health and Social Care Partnership Board
Health Improvement Partnership Board

This report asks the Health and Wellbeing Board formally to adopt terms of reference for each partnership board and to endorse the 'base membership' of each partnership board, while acknowledging that the partnership boards will be able to add to their own membership as appropriate.

Action Required: The Board is RECOMMENDED to:

- (a) note the terms of reference for the main Health & Wellbeing Board, as determined by the County Council on 2 April 2013 (as set down at Annex 1 of report HWB6);**
- (b) consider and adopt terms of reference for each of the Partnership Boards, having regard to the drafts included as Annexes 2 – 4 of this**

report, respectively;

(i) Children and Young People's Partnership Board

(ii) Adult Health and Social Care Partnership Board

(iii) Health Improvement Partnership Board

7. Performance Report

2:15

15 minutes

Person (s) responsible: Members of the Health & Wellbeing Board

Person giving report: Director of Public Health

There will be a review (**HWB7**) of current performance against all the outcomes set out in the Health & Wellbeing Strategy. Performance of each Partnership will be presented in turn:

- Children & Young People (Jim Leivers and Dr. Mary Keenan)
- Adult Health & Social Care (John Jackson and Cllr Mrs Judith Heathcoat)
- Health Improvement Board (Dr. Jonathan McWilliam)

Action Required: The Board is asked to note the report and presentations and to consider any action required.

8. Proposed Outcomes for the Joint Health & Wellbeing Strategy 2013/14

2:30

25 minutes

Person(s) responsible: Director of Public Health

Person giving report: Director for Children's Services; Director for Social & Community Services and Director of Public Health

The Board is asked to consider a report (**HWB8**) setting out revisions to the current Joint Health & Wellbeing Strategy and proposed outcome measures which will be used for performance management in the year ahead based on responses to the recent public consultation.

Action Required: The Board is RECOMMENDED to approve the revisions and proposed outcome measures to the current 2013/14 Joint Health & Wellbeing Strategy.

9. Themed Discussion - Financial Position of NHS and Social Care Commissioning Organisations

2:55

25 minutes

Persons responsible: Chief Executive Officer, OCCG; Director of Finance, Thames Valley Area Team, NHS England; Director for Social & Community Services

Persons giving report: Dr. Stephen Richards, Chief Executive Officer, OCCG; James Drury, Director of Finance, Thames Valley Area Team, NHS England; John Jackson, Director for Social & Community Services

To discuss and debate the attached papers (**HWB9**) which set out the budgets for commissioning from:

- Adult Social Care;
- The Oxfordshire Clinical Commissioning Group; and
- NHS England (Thames Valley Area Team and Specialist Commissioning in Oxfordshire, budgets held by Wessex Area Team).

10. Approval of the transfer of money from NHS England to Adult Social Care

3:20

5 minutes

Person(s) responsible: Chief Executive Officer, OCCG; Director for Social & Community Services

Person(s) giving report: Dr. Stephen Richards, Chief Executive Officer, OCCG; John Jackson, Director for Social & Community Services

The Department of Health has set out the terms of transferring money from the NHS to Social Care to achieve better outcomes for people in Oxfordshire, where it offers a more efficient use of the funds than if the funds were used for solely NHS purposes. This is the third year of a transfer of funds, and this joint report (**HWB10**) from the County Council and Clinical Commissioning Group shows how the money is being used, the outcomes expected and the agreed monitoring arrangements. Appendix A is the draft Section 256 agreement covering the transfer of the funds and their use. This will be agreed by Oxfordshire County Council and NHS England.

The report and draft section 256 agreement is attached at **HWB10** for consideration.

Action Required: The Board is RECOMMENDED to AGREE the use of the Health Transfer to Social Care Funding as set out in the report HWB10 and the draft section 256 agreement which is subject to the inclusion of any necessary changes following legal review by the County Council and NHS England and as agreed by the Director for Social & Community Services following consultation with the Cabinet Member for Adult Services.

11. Winterbourne View Stocktake - July 2013

3:25

10 minutes

Person(s) responsible: Director for Social & Community Services

Person giving report: John Jackson, Director for Social & Community Services

In May 2011, serious abuse was uncovered at Winterbourne View, a private specialist hospital for adults with a learning disability and mental health needs. A secret film was broadcast by the BBC's Panorama programme, showing people with a learning disability being teased and taunted, inappropriately restrained, and being sprayed with a shower hose.

Following the programme, a series of investigations took place. In December 2012 the Department of health published **Transforming care: A national response to Winterbourne View Hospital**. This set out key actions for organisations across the health and social care system. A national Joint Improvement Programme has been established to support and oversee the delivery of the actions.

A report by the Director for Social & Community Services is attached at **HWB11**, together with the 'Stocktake Winterbourne View Joint Improvement Programme Oxfordshire' document setting out how Oxfordshire has responded to these actions.

Action Required: The Board is asked to note the report and Stocktake document.

12. Director of Public Health - Annual Report

3:35

10 minutes

Person responsible: Director of Public Health

Person giving report: Dr. Jonathan McWilliam, Director of Public Health

Dr. McWilliam will present his sixth Annual Report 2012/13. The full report is attached at **HWB12**, together with a summary report.

The Oxfordshire Health and Wellbeing Board is asked to adopt the relevant recommendations as set down in the attached summary report.

13. Local Healthwatch

3:45

5 minutes

Rosalind Pearce, the newly appointed Director of Healthwatch Oxfordshire, accompanied by Sue Butterworth, will give a verbal update on recent developments.

Action Required: To receive the report.

14. Reports from Partnership Boards

3:50

15 minutes

The Chairmen of the Shadow Children & Young People Partnership Board, the Shadow Adult Health & Social Care Partnership Board and the Chairman of the Shadow Health Improvement Partnership Board will each give an oral update on their activities since the last meeting in March.

Action Required: To receive updates from each Partnership Board.

15. Integration Pioneer Bid

4:05

5 minutes

Person responsible: Chief Executive Officer, OCCG

Person giving report: Dr. Stephen Richards, Chief Executive Officer, OCCG

The Secretary of State, Rt Hon Jeremy Hunt and the Health Minister, Norman Lamb MP have made a number of high profile statements about their eagerness to support work to integrate health and social care services. In May 2013 they sent out a letter as a foreword to the document "Integrated Care – Our shared commitment".

On 13 May the Department of Health issued a letter inviting expression of interest for health and social care integration (Gateway 00079).

Health and Social Care leaders met in the Health Liaison meeting on 20 May 2013 and agreed unanimously to support an application. It was agreed that John Jackson (Director of Adult Social Care) would liaise with colleagues in Oxfordshire Clinical Commissioning Group to submit an application. This was submitted on 28 June.

It should be noted that submitting an expression of interest does not imply any financial risk to Oxfordshire County Council or Oxfordshire Clinical Commissioning Group.

A successful bid would result in significant additional support being offered to Oxfordshire in the form of personnel. There is no immediate financial benefit for successful "Integration Pioneers".

A brief executive summary is attached at **HWB15**.

Action Required: The Board is asked to note the application.

16. Approval of procedure regarding pathway for information received from partner organisations

4:10

5 minutes

Person responsible: Director of Public Health

Person giving report: Dr. Jonathan McWilliam, Director of Public Health

To approve a statement of procedure which will clarify a pathway for information received from partner organisations. A report is attached at **HWB16**.

Action Required: To approve the statement of procedure to clarify a pathway for information received from partner organisations.

PAPERS FOR INFORMATION ONLY

- Joint Older People Commissioning Strategy – The Strategy is attached.